



# NATIONAL LOCAL TECHNICAL ASSISTANCE PROGRAM ASSOCIATION

## Safety Work Group Minutes - Draft

Monday, July 9, 2012

Carla Anderson, APWA Safety Committee Chair  
Rosemary Anderson, FHWA  
Victoria Beale, Ohio LTAP  
Michele Beck, MT LTAP  
Kevin Burke III, IL LTAP  
Dan Cady, NE LTAP  
Tim Colling, MI LTAP  
Ben Collucci, PR LTAP  
Bruce Drewes, ID LTAP – CHAIR  
Mike Fitch, Ohio LTAP  
Ron Eck, WV LTAP  
Tom Elliott, NHI Training Program Manager  
Matthew Enders, WA LTAP  
Joni Graves, WI LTAP

Kelly Hardy, AASHTO TZD  
Cameron Ishaq, FHWA  
Janet Leli, NJ LTAP  
James Martin, NC LTAP, NLTAPA President  
Tom McDonald, IA LTAP  
Susan Monahan, LTAP/TTAP Clearinghouse  
Todd Morrison, KY LTAP  
Renee Railsback, CO LTAP  
Mark Sandifer, FHWA  
Laura Slusher, IN LTAP  
Dennis Trusty, N. Plains TTAP  
Marie Walsh, LA LTAP - CHAIR  
Jeff Zaharewicz, FHWA

- **Welcome and Roll Call**

- **NLTAPA Safety Work Group Focus Area Updates**

- **Technical Resources and Services** – Tim Colling recently attended Committee on Highway Safety Performance Conference in Chicago June 27-29, 2012. This being their semi-annual meeting, the consensus maintained they are very interested in working with NLTAPA's SWG. They requested to be placed on the 2013 NLTAPA Summer conference agenda with the possible topic on "Safety Planning in a Data Poor Environment." James Martin noted Renee Railsback will be the LTAP/TTAP Conference Chair.
- Tim also talked at length with Priscilla Tobias regarding local agencies and limited access to data. Discussion followed regarding HSM implementation. Kelly Hardy has the agenda for the upcoming AASHTO Safety Management Subcommittee meeting in Baltimore August 29-31, 2012 (see below report). They will be focusing on which lead states are working with HSM and how HSM is being used or misused/unintentional use; including lead states' reports and also support states and their progress. Hardy said this meeting will be more about HSM information exchange. Marie Walsh suggested HSM lead states be a topic at SWG's meeting at Grapevine (Tuesday morning, July 31, 2012, at breakfast) to solicit comments from LTAP/TTAPs at lead states to create bullet points on the local side for the upcoming AASHTO SMS August meeting she, Bruce and Janet will be attending.
- **Communications and Outreach** – Michele Beck reported receiving questions from Aaron Jette, US DOT Volpe Center, requesting assistance on FHWA Local and Rural Road Safety Evaluation Survey Questions to identify ways to improve the support FHWA's Office of Safety provides for local and rural road safety. Discussion followed and Cameron clarified these questions be sent to only SWG LTAP/TTAP centers with responses being sent directly back to Aaron. Rosemarie outlined they are in the process of doing both an internal survey as well as this external survey to better serve their customers. They will also be targeting other LTAP/TTAP centers to gather as much information as possible. Rosemarie asked everyone to be as candid as possible and answer as quickly as possible. She appreciates everyone's attention to this survey. Cameron also mentioned there will be a Focus Group session at Grapevine on this topic.
- **WF and Capacity Building** – Janet Leli reminded everyone about the upcoming "Systemic Approach to Safety Management" session with Hillary Isebrands at National LTAP/TTAP Summer Conference, Monday, July 30, 2012, from 8:30am – Noon, no fee. Please be sure to register: <http://grapevine2012.com/index.html>

- o Victoria Beale, Ohio LTAP, reported on NHI Course Reviews. At this time there are three SWG members (Bruce Drewes, Ron Eck, and Matthew Enders) reviewing Roadside Safety Road Course. As soon as these reviews come back to Victoria, she will forward to Tom Elliott, NHI Training Program Manager. She has Jason Taylor, LA LTAP, and Tom McDonald, IA LTAP, reviewing Advanced Work Zone Design and Management Course. Victoria requested more volunteers for reviewing three more courses coming up. Discussion followed on updating review of entire catalog and categorizing priorities.
  - o Marie said another tool coming soon is the Safety Fundamentals text book being prepared by NHI/FHWA. (See Report Below under FHWA TTP)
- **Region 7's Peer Exchange with FHWA** – Renee Railsback, Colorado LTAP, provided the highlights from the recent Safety Peer Exchange at Denver, May 31-June 1, 2012, held in conjunction with LTAP/TTAP Region 7 meeting where all nine states were represented. At this Peer Exchange attendees included state patrol, local agencies, DOT personnel, FHWA representatives, and LTAP/TTAP centers. Topics for discussion and concluding effective strategies included Data Collection and Analysis; Local Involvement in SHSP; and HSIP. Go to NLTAPA Safety Work Group website to review entire Power Point report: <http://www.nltapa.org/content/safety> and click on "region7\_Safety Peer Exchange Highlights\_7-9-12.pptx," under Documents. Renee thanked Rosemarie Anderson, FHWA, for setting up this Peer Exchange.
  - o Discussion followed on the upcoming northwest Idaho Peer Exchange in mid-August and northeast Peer Exchange in New Jersey October 10 and 11. Rosemarie said once these two are concluded, FHWA will provide a report on these three exchanges containing all presentations from each one. She will also provide these reports to the FHWA division offices.
  - o Marie would like to involve our partners more in these kinds of joint activities, bringing more variety to the table. Carla Anderson, APWA, will also be contacting Rosemarie to see how APWA can be involved in Peer Exchanges.

#### Partner Reports

- **FHWA Office of Safety Update**

- o Rosemarie Anderson, FHWA Office of Safety, reported the two remaining local roads manuals (Speed Management and Non-Motorized User Safety) were somewhat delayed and hope to have them out by the end of the summer.
  - o She was glad to hear the Colorado Local Road Peer Exchange went well. Each peer exchange will be tailored to the specific regional needs. For the Region 1 peer exchange, there will be at least 1 MPO from each region due to the great amount of MPO involvement in local road safety in those states.
  - o Low Cost ITS project will begin shortly. This project will focus on identifying ITS strategies that are low cost and easily implemented by local and rural road practitioner.
  - o A project funded at \$400,000 to develop and deliver tools, training and technical assistance for local and tribal practitioner is currently out soliciting proposals. Proposals are due next week and they should be awarded before the end of September. Once this project and the ITS project begins the Office of Safety will be asking members of the Safety Subcommittee to serve on technical working groups.
  - o She reminded everyone about LoTrans 2012 (ARTBA) Best Practices in Work Zone Safety Virtual Conference September 18-20, 2012: <http://www.lotransvirtualconference.org/>

- **FHWA TTP (Technology Partnership Programs)**

- o Jeff Zaharewicz, FHWA LTAP/TTAP Program Manager, reported they have had successful discussions at the Cross Office meeting regarding the Peer Exchanges and the importance of project and product delivery through these exchanges. He noted a sincere thanks to Rosemarie for her help. Now that all the Regional LTAP/TTAP meetings have been held, they noticed there is a different safety focus in different regions and looks forward to replicate similar focuses for 2013.
  - o Cameron Ishaq, Strategy and Management Consultant, announced the newest revision of the Leadership Team Management Tool document for SWG is almost ready for viewing. He urges everyone to take a close look at this document each month to track what has been prioritized and what has been accomplished. This document also displays what SWG is presently working on. There have been many tasks accomplished and completed, aligning with the strategic plan. There will be an updated July version available soon.

- o Tom Elliott, NHI Training Program Manager, gave a brief history of the Safety Fundamentals Text Book. In 2003 TRB was searching for a method to provide core competencies for the safety workforce using the 4E approach. In the 2005 NCHRP 405 report, they indicated there was not a systematic approach in universities teaching methodology for the transportation safety workforce. At TRB, two different modules using course materials provided the foundation for the book. There are 40 people reviewing the book at this time from all areas of safety such as law enforcement, NHTSA, GHSA reps, public health officials, etc. This is the start for the foundation and will be used as a reference. They are looking at producing the book electronically so specific video clips can be linked to specific training topics as well as distribute it electronically. Tom thanked Marie Walsh for being on this committee also. They are collecting comments until July 20, 2012, and then proceed with rough draft comments. He sees this as an ongoing project for about a year.
- **AASHTO: Safety Management Subcommittee Meeting – Baltimore – August 29-31, 2012**  
<http://www.transportation.org/default.aspx?siteid=81>
  - o Bruce Drewes reported he, Janet, and Marie will be attending this meeting.
  - o Kelly Hardy, AASHTO TZD, said the steering committee will focus on two items: Highest Impact (such as Drunk Driving) and Most Effective Tools (to stop crashes). They are updating their outline and list of strategies at this point. Hopefully in the next couple of months, they will share it with all stakeholders to review. There will be panel discussions at this meeting.
  - o Kelly noted also the communications panel is finalizing TZD information and the visible effort is coming soon.
- **ASAP (Accelerated Safety Activities Program) Announcements** – Mark Sandifer, FHWA Technology Deployment Specialist, announced ASAP projects were finalized last night and awarded to 12 projects from 19 submitted:

#### ASAP Funded Projects FY 12

| State      | Project                                                                                                                                        | LTAP Contact    | FHWA Contact     |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------|
| California | Safe Journeys: Tribal Pedestrian Road Safety Audits                                                                                            | Raquelle Myers  | David Cohen      |
| Ohio       | Ohio Local Roadways Systemic Safety Improvements Implementation Plan Safety Peer Exchange                                                      | Victoria Beale  | David Snyder     |
| New Jersey | Pedestrian Safety for State and Local Stakeholders                                                                                             | Janet Leli      | Caroline Trueman |
| N Carolina | Low-Cost Safety Improvements for Local Governments - Series of Four, One-Day training Sessions Across the State                                | Linda Collier   | Joe Geigle       |
| Georgia    | Accelerating Use of Pedestrian Safety Countermeasures                                                                                          | Christy Lovett  | Greg Morris      |
| Ohio       | Local Road Owners Safety Education                                                                                                             | Victoria Beale  | David Snyder     |
| Texas      | Traffic Signal Safety Training for Technicians                                                                                                 | William Lowery  | Stephen Radke    |
| Florida    | Creating Public Service Announcement (PSA) to Educate Florida's Drivers on Roundabout Navigation to Reduce Florida's Fatality and Injury Rates | Nina Barker     | Karen Brunelle   |
| Missouri   | 2012-2016 SHSP Deployment                                                                                                                      | Heath Pickerill | Marc Thornsberry |
| Arizona    | Development of Tribal Government Safety Plans                                                                                                  | Rebecca Mayher  | Kelly LaRosa     |
| Arizona    | Interactive Highway Safety Design Model (IHSDM Training)                                                                                       | Rebecca Mayher  | Kelly LaRosa     |
| Georgia    | Automated Bicycle Traffic Counts to More Effectively Deploy Countermeasures                                                                    | Christy Lovett  | Greg Morris      |

Sandifer said the total funding allocated to date is \$96,342 with \$243,867 requested. These monies have been obligated through division offices to allocate to LTAP/TTAP centers. The final project reports will be used for best practices models for future use.

- **NCHRP Updates** - Marie Walsh reported she just received today final framework on NCHRP 1751 project. They are now progressing with a new project and a new panel for next year.

- **CA Safety Tech/Peer Exchange (Laura Melendy) – Better Use of Practitioners Receiving Researchers Information:** Marie Walsh will be attending Laura Melendy's peer exchange this week on understanding better ways to implement research information being received by practitioners. There will be presentations and discussions. Marie will provide a short report at the SWG meeting at Grapevine (Tuesday morning, July 31, 2012, at breakfast).
- **Ben Colucci, Puerto Rico LTAP,** reported attending the third Iberoamerican Congress ([www.cisev.org](http://www.cisev.org)) on Highway Safety held in Bogotá, Columbia, June 12 - 16, 2012, "Decade of Action for Road Safety." Major topics were 1) Emerging Technology; 2) Education & Awareness; 3) Curriculum; and 4) Institutional Barriers. Primary research areas were: Institutional aspects, education, highway infrastructure and appurtenance/equipment, legal aspects, safe mobility, observations, participation of civil society, health sector, technology and control, and highway users. Participants included World Bank, BID, Spain, Portugal, most Latin and South American countries. Ben's technical presentation concentrated on innovative programs and initiatives for increasing awareness in highway safety in Puerto Rico. Highlighted were PR LTAP's success stories and activities conducted this past year associated with "Decade of Action for Road Safety" by partnering with Highway Traffic Safety Commission, Mothers Against Drunk Drivers (MADD), Institute of Transportation Engineers (ITE), and Puerto Rico insurance companies. He also provided a poster for his session. Both are available by contacting Puerto Rico LTAP or going to the NLTAPA website: [www.nltapa.org](http://www.nltapa.org).
- **New Business**
  - Carla Anderson, APWA, requested to be placed on the August 13 SWG agenda for Partners Report to present her slide presentation that will be shown at APWA Congress, August 26-29, 2012, Anaheim, CA.
- **Future Safety WG Meeting Topics to rotate between Regular Safety Information and Technical Sessions –** Bruce Drewes outlined future meetings will vary with some being a technical session and others more about recent safety topics from partners.
- **Action Items/Next Steps:**
  - **SWG will meet at Grapevine Monday, July 30, 2012, from 4:30-5:30pm, Yellow Rose Ballroom.**
  - **Michele will send out FHWA survey questions to SWG LTAP/TTAPs immediately.**
  - **Marie will report at SWG's meeting (Tuesday morning, July 31, 2012, at breakfast) at Grapevine on her California Safety Tech/Peer Exchange**
  - **Bruce, Janet, and Marie will report at next August SWG meeting on SMS Baltimore meeting**
  - **Next Regular SWG Meeting: August 13, 2012 - 1:00pm EDT**